

MADISON GREEN MASTER ASSOCIATION

Closed Board Meeting

May 14, 2020 at 6:00 pm
Clubhouse

Officers and Directors

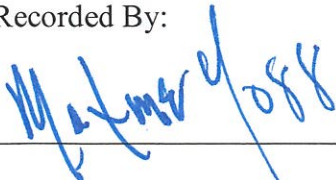
Charlie Larsen, President
Gary Garramone, Vice President
Paul Read, Treasurer
Maxine Yoss, Secretary
Mike Axelberd, Director
Bernie Holmstock, Director
Dave Schenkelberg, Director

Management

Kerri Peters, Property Manager(Via Phone)
Kristin Loomis, Assistant Manager

1. **Established a Quorum**
2. **Affirmation of Proper Notice:** Mr. Larsen stated the meeting was properly noticed and in accordance with the By-Laws and a quorum was present.
3. **Called to Order:** Mr. Larsen, President, called the meeting to order at 6:30 pm.
4. **Essential Business to discuss re-opening the Facilities and Personnel Matters regarding safety protocols due to Covid-19-** Mr. Holmstock stated he was not comfortable having the Closed Board Meeting as it was not open to the residents. The Board discussed the impact and the health and safety concerns of the individual staff in reopening the clubhouse. The Board established that the facilities would open limited hours from 9am-6pm with only the main pool, basketball courts and tennis courts opening until further notice. No guest will be allowed during Covid-19. The limit on the pool at this time will be 35 people. Residents will be able to sign up online to schedule an appointment every 75 minutes. The plex-glass has been installed at the front office so the staff can have more protection and space between a resident at the front counter. The staff will have 15 minutes to clean and disinfectant all surfaces in between appointments. The residents will enter the building to check in at the front desk and exit the back gate to limit the exposure to the staff and other residents. The Board discussed how many employees were needed in order to comply with the CDC Guidelines and what protective equipment the staff will need to comply. Also was a discussion about the pay cut of the manager as she is working remotely and the assistant managers increase and how this will offset the cost of having additional staff at the facilities in order to be in compliance.
5. **Old Business**
6. **New Business**
7. **Adjournment** – Mr. Axelberd made a motion to adjourn the meeting at 7:20pm. Motion seconded by Mr. Holmstock and unanimously approved.

Recorded By:



Maxine Yoss
Secretary

Affirmed:



Charles Larsen
President