

MADISON GREEN MASTER ARCHITECTURAL GUIDELINES

Homeowners must be current in their Madison Green Master dues and have no outstanding unpaid fees associated with their property in order for their Architectural Change Application to be considered. The exception to this regulation is applications for beautification, i.e. painting, landscaping, or installation of satellite dish.

Homeowners are responsible for obtaining the necessary building permits and any other documentation from the Village of Royal Palm Beach.

Homeowners are responsible for complying with any and all easements that may be involved in the installation of their project, including, but not limited to Utility/Drainage/Canal/Lake easements.

Homeowners are responsible for obtaining a valid survey before beginning any project.

If there is any potential of a project changing the elevation of any part of a Homeowner’s property, then the Homeowners are responsible for obtaining an elevation survey before any work begins.

NOTE: This is not part of the Madison Green Master ARC review process.

The Village ARC Committees and/or the Village Management Companies are responsible for confirming the accuracy of all projects being applied for before signing off and submitting the materials to the Master ARC for final approval. This includes, but not limited to, existing neighboring fence locations, etc.

Documentation required when submitting ARC requests are shown in the table below.

REQUEST TYPE	ITEMS NEEDED FOR SUBMISSION
DRIVEWAY/WALKWAY	Architectural Change Application, signed by the Homeowner.
	Survey and lot map.
	Acknowledgement Letter signed and date by the Homeowner(s).
	Indicate the color of existing roof tile and exterior house body color, including trim and door colors.
	Description of product and color to be used.
	Check deposit of \$100 (refundable after final inspection of completion), payable to Madison Green Master Association.
	Completion document from the Village of RPB is required for return of deposit if the homeowner is required to obtain a Village of RPB building permit.

REQUEST TYPE	ITEMS NEEDED FOR SUBMISSION
FENCE	Architectural Change Application, signed by the Homeowner.
	Survey and lot map.
	Acknowledgement Letter signed and date by the Homeowner(s).
	Drawing on the survey of the location of the proposed fence and/or gates.
	Description of fence (material, type, color, height).
	Check deposit of \$100 (refundable after final inspection of completion), payable to Madison Green Master Association.
	Completion document from the Village of RPB is required for return of deposit if the homeowner is required to obtain a Village of RPB building permit.
LANDSCAPING	Architectural Change Application, signed by the Homeowner.
	Survey and lot map.
	Acknowledgement Letter signed and date by the Homeowner(s).
	Drawing on the survey indicating type of plants/trees/palms and their location.
	Check deposit of \$100 (refundable after final inspection of completion), payable to Madison Green Master Association.
	Completion document from the Village of RPB is required for return of deposit if the homeowner is required to obtain a Village of RPB building permit.
PAINTING, EXTERIOR OF HOME	Architectural Change Application, signed by the Homeowner.
	Survey and lot map.
	Acknowledgement Letter signed and date by the Homeowner(s).
	Existing roof color.
	New house body color choice and paint maker, indicating trim, front door, and garage door colors
	Check deposit of \$100 (refundable after final inspection of completion), payable to Madison Green Master Association.
	Completion document from the Village of RPB is required for return of deposit if the homeowner is required to obtain a Village of RPB building permit.
PLAY SETS	Architectural Change Application, signed by the Homeowner.
	Survey and lot map.
	Acknowledgement Letter signed and date by the Homeowner(s).
	Drawing of the placement of the play set on the survey.
	Dimensions, material, and color of the set (including a photo or manufacture's photo of the set to be installed).
	Check deposit of \$100 (refundable after final inspection of completion), payable to Madison Green Master Association.
	Completion document from the Village of RPB is required for return of deposit if the homeowner is required to obtain a Village of RPB building permit.

REQUEST TYPE	ITEMS NEEDED FOR SUBMISSION
ROOF REPLACEMENT	Architectural Change Application, signed by the Homeowner.
	Survey and lot map.
	Acknowledgement Letter signed and date by the Homeowner(s).
	Indicate the color of existing roof tile and exterior house color, including trim and door colors.
	Description of the product to be installed and color.
	Check deposit of \$100 (refundable after final inspection of completion), payable to Madison Green Master Association.
	Completion document from the Village of RPB is required for return of deposit if the homeowner is required to obtain a Village of RPB building permit.
SATELLITE DISH	Architectural Change Application, signed by the Homeowner.
	Survey and lot map.
	Acknowledgement Letter signed and date by the Homeowner(s).
	Drawing on the survey showing the proposed placement of the dish, including dimensions.
	Check deposit of \$100 (refundable after final inspection of completion), payable to Madison Green Master Association.
	Completion document from the Village of RPB is required for return of deposit if the homeowner is required to obtain a Village of RPB building permit.
SCREEN ENCLOSURE, PATIO, AND/OR AWNING	Architectural Change Application, signed by the Homeowner.
	Survey and lot map.
	Acknowledgement Letter signed and date by the Homeowner(s).
	Indicate the color of existing roof tile and exterior body house color, including trim and door colors.
	Description of product and color to be used.
	Drawing on the survey showing proposed placement of installation, including dimensions.
	Check deposit of \$100 (refundable after final inspection of completion), payable to Madison Green Master Association.
	Completion document from the Village of RPB is required for return of deposit if the homeowner is required to obtain a Village of RPB building permit.

REQUEST TYPE	ITEMS NEEDED FOR SUBMISSION
STORM PROTECTION	Architectural Change Application, signed by the Homeowner.
	Survey and lot map.
	Acknowledgement Letter signed and date by the Homeowner(s).
	Description of the product to be installed (ie: removable panels, accordion shutters, impact glass), including color.
	Indicate the color of existing roof tile and exterior body house color, including trim and door colors.
	Description of the placement of the product to be installed.
	Check deposit of \$100 (refundable after final inspection of completion), payable to Madison Green Master Association.
	Completion document from the Village of RPB is required for return of deposit if the homeowner is required to obtain a Village of RPB building permit.
SWIMMING POOL	Architectural Change Application, signed by the Homeowner.
	Survey and lot map.
	Acknowledgement Letter signed and date by the Homeowner(s).
	Drawing on the survey of the proposed placement of the pool, etc.
	Pool specifications from the pool builder, including a full description of decking, fencing, screening, and landscaping (if appropriate).
	Check deposit of \$500 (refundable after final inspection of completion), payable to Madison Green Master Association
	Completion document from the Village of RPB is required for return of deposit if the homeowner is required to obtain a Village of RPB building permit.
MISCELLANEOUS	Architectural Change Application, signed by the Homeowner.
	Survey and lot map.
	Acknowledgement Letter signed and date by the Homeowner(s).
	Drawing on the survey of proposed changes.
	Description of materials, color, dimensions, etc.
	Indicate the color of existing roof tile and exterior house color, including trim and door colors.
	Check deposit of \$100 or \$500 (refundable after final inspection of completion), payable to Madison Green Master Association.
	Completion document from the Village of RPB is required for return of deposit if the homeowner is required to obtain a Village of RPB building permit.