



## Madison Green Master Association

2003 Crestwood Blvd • Royal Palm Beach, Florida 33411 • Office: 561.793.1715 • Fax: 561.793.7256

### Facility Use Agreement

Note: With exception of the use of the screened patio and restrooms, under no circumstances may any portion of the event take place inside of the Madison Green Resident's Clubhouse.

Homeowner/Renter Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_

Description of Event: \_\_\_\_\_

Date of Event: \_\_\_\_\_ Time of Event: \_\_\_\_\_ Number of Guests (Max 40): \_\_\_\_\_

#### **Rental Time Period is 3 Hours**

**NOTE: Friday, Saturday, or Sunday parties must end by 6:00 pm and clean up must be completed by 6:30pm.**

Permission is needed for outside equipment (party rental equipment, DJ, etc.)  
If requesting permission, please describe:

\_\_\_\_\_

1. I agree to be held responsible for any damages caused to the Madison Green Clubhouse Facilities by me and our guests. I furthermore agree to identify and hold harmless Madison Green Association Inc. and their staff for any claims resulting from such damages or any injury arising as a result of occurrences connected with my use of the facilities.
2. I agree to be held responsible for any lose or damages to any personal items brought be me and our guests to the facilities, and furthermore agree to identify and hold harmless Madison Green Association Inc. and their staff for any claim resulting from such loss or damages arising of occurrences connected with my use of the facilities.
3. I have provided the Madison Green Master Association with a check for \$350 (\$150 for the facility use and \$200 as a security deposit check). Upon the completion of the event, \$200 will be refunded to the Homeowner/Renter as long as the room has been restored to the pre-event condition.
4. I have provided a copy of the face page of my/our Homeowner's Insurance Policy or Renter's Insurance policy indicating liability and umbrella coverage.
5. A cancellation fee of \$25 will be assessed if the cancelation is less than 48 hours prior to the event.
6. **I agree to have no more than 40 guests, including children and supervising adults.**
7. I agree to clean the facilities immediately after this event and restore them to their pre-event condition. I further agree to remove from the facilities and properly dispose of all decorations and trash generated by the event in the provided dumpster. Decorations may be applied only with blue painter's tape and in a manner that will not cause damages to the wall and other components of the facilities.

8. I certify that the facility will not be used in a manner to create a hazard or misuse to the facility and/or guests of the community, and understand the Madison Green Master Association Inc. and its representatives reserve the right to cancel or terminate this event if, in its sole of opinion, such hazards or misuse exist or will exist or any of the term of this agreement are violated by me.
9. I understand that I will be responsible for my guests.
10. **The hours for all aquatic areas are from dawn to dusk. NO EXCEPTIONS.**
11. I agree that children must be accompanied and supervised at all times when using the playground and pools.
12. **I agree to be physically present during the event including set-up and clean-up.**
13. I understand that this agreement shall not be effective until approved by Madison Green Master Association Inc.
14. I understand that for the safety and welfare of all residents and guests, the following are strictly **PROHIBITED**:
  - Glass objects
  - Alcohol
  - Illegal substances
  - Music and noise at a level that is disturbing to others
  - **BOUNCE HOUSES AND OTHER LARGE INFLATABLES**

**NOTE:**

**Madison Green staff and management are entitled to check all coolers, large bags, boxes, etc. This is to prevent alcohol beverages and illegal substances from being entered and consumed on the property.**

Homeowner/Renter Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
 Staff Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
 Manager Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Check # \_\_\_\_\_

\*\*\*\*\*

Office Use Only

SECURITY DEPOSIT

YES REFUND \_\_\_\_\_ DO NOT REFUND \_\_\_\_\_

STAFF INITIALS/DATE \_\_\_\_\_